Self appraisal report for Year (2024-25)

Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Information Technology (IIIT), Nagpur

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	**Organisation and Function**							
1.1	**Particulars of its organisation,functions and duties[Section 4(1)(b)(i)]**							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	Permanent Address Available on the webpage under 'Contact Us'.	Fully Met	1.28	URLs cited by the Public Authority is correct. Category “Fully Met”
1.1.2	Head of the organization	Fully Met	1.28	1.28	Details of the Head of the Organization are available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	1.28	URLs cited by the Public Authority is correct. Category “Fully Met”

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1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	1.28	URLs cited by the Public Authority is correct. Category “Fully Met”
1.1.4	Function and duties	Fully Met	1.28	1.28	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	1.28	URLs cited by the Public Authority is correct. Category “Fully Met”
1.1.5	Organization Chart	Fully Met	1.28	1.28	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	1.28	URLs cited by the Public Authority is correct. Category “Fully Met”
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have	Fully Met	1.28	1.28	Details available on the Web Page of official	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	been dealt				website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’			
1.2	**Power and duties of its officers and employees[Section 4(1) (b)(ii)]**							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	1.92	URLs cited by the Public Authority is correct. Category “Fully Met”
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Not Met	0	Category Not Met
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’	Fully Met	1.92	URLs cited by the Public Authority is correct. Category “Fully Met”

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					link under ‘RTI Details’			
1.2.4	Work allocation	Fully Met	1.92	1.92	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Not Met	0	Category Not Met
1.3	**Procedure followed in decision making process [Section 4(1)(b)(iii)]**							
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	1.54	URLs cited by the Public Authority is correct. Category “Fully Met”
1.3.2	Final decision making authority	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	1.54	URLs cited by the Public Authority is correct. Category “Fully Met”
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	Available on the Web Page	Fully Met	1.54	URLs cited by the Public

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					of official website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details'			Authority is correct. Category "Fully Met"
1.3.4	Time limit for taking a decisions, if any	Not Applicable	0	0	empty	Not Met	0	Category Not Met
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4	**Norms for discharge of functions[Section 4(1)(b)(iv)]**							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	Available on the Web Page of official website of	Partially Met	0.77	URLs cited by the Public Authority is correct.

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					Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’			Category “Partially Met”
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Partially Met	0.77	URLs cited by the Public Authority is correct. Category “Partially Met”
1.4.4	Time-limit for achieving the targets	Not Applicable	0	0	empty	Not Met	0	Category Not Met
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Partially Met	0.77	URLs cited by the Public Authority is correct. Category “Partially Met”
1.5	**Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]**							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in	Fully Met	2.60	URLs cited by the Public Authority is correct. Category “Fully Met”

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					in the ‘RTI’ link under ‘RTI Details’			
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	2.60	URLs cited by the Public Authority is correct. Category “Fully Met”
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	2.60	URLs cited by the Public Authority is correct. Category “Fully Met”
1.6	**Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]**							
1.6.1	Categories of documents	Fully Met	3.85	3.85	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Partially Met	1.93	URLs cited by the Public Authority is correct. Category “Partially Met”
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Available on	Fully Met	3.85	URLs cited by

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					the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’			the Public Authority is correct. Category “Fully Met”
1.7	**Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]**							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	0.96	URLs cited by the Public Authority is correct. Category “Fully Met”
1.7.2	Composition	Fully Met	0.96	0.96	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	0.96	URLs cited by the Public Authority is correct. Category “Fully Met”
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Details available on the Web Page	Fully Met	0.96	URLs cited by the Public Authority is

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					of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’			correct. Category “Fully Met”
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	0.96	URLs cited by the Public Authority is correct. Category “Fully Met”
1.7.5	Powers and functions	Fully Met	0.96	0.96	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	0.96	URLs cited by the Public Authority is correct. Category “Fully Met”
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Available on the Web Page of official website of	Not Met	0	Category Not Met

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					Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’			
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Not Met	0	Category Not Met
1.8	**Directory of officers and employees[Section 4(1) (b) (ix)]**							
1.8.1	Name and designation	Fully Met	3.85	3.85	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”

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					in the ‘RTI’ link under ‘RTI Details’			
1.9	**Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]**							
1.9.1	List of employees with Gross monthly remuneration	Partially Met	3.85	1.93	Only pay Scale details as per 7th Pay Commission available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Not Met	0	Category Not Met
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	As per 7th Central Pay Commission (CPC) Recommendations. Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”
1.10	**Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]**							

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1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Officer’	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Officer’	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”
1.11	**Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)**							
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Officer’.	Fully Met	3.85	URLs cited by the Public Authority is correct. Category “Fully Met”
1.11.2	(ii) Finalised for minor penalty or major penalty	Fully Met	3.85	3.85	Details	Fully Met	3.85	URLs cited by

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	proceedings				available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Officer’.			the Public Authority is correct. Category “Fully Met”
1.12	**Programmes to advance understanding of RTI(Section 26)**							
1.12.1	Educational programmes	Partially Met	1.92	0.96	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Not Met	0	Category Not Met
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Applicable	0	0	empty	Not Met	0	Category Not Met
1.12.3	Training of CPIO/APIO	Partially Met	1.92	0.96	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Not Met	0	Category Not Met
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	Available on the Web Page	Fully Met	1.92	URLs cited by the Public

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					of official website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details'			Authority is correct. Category "Fully Met"
1.13	**Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]**							
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
Total			**86**	**83**		**91**	**68**	
2	**Budget and Programme**							
2.1	**Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]**							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.2	Budget for each agency and plan & programmes	Partially Met	10	5.00	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the 'RTI'	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"

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					link under ‘RTI Details’			
2.1.3	Proposed expenditures	Fully Met	10	10.00	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	10.00	URLs cited by the Public Authority is correct. Category “Fully Met”
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Fully Met	10.00	URLs cited by the Public Authority is correct. Category “Fully Met”
2.1.5	Report on disbursements made and place where the related reports are available	Partially Met	10	5.00	Available in the account office of the Institute.	Fully Met	10.00	URLs cited by the Public Authority is correct. Category “Fully Met”
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/	Partially Met	10	5.00	Available on the Web page of the Institute under the '	Fully Met	10.00	https://www.iiitn.ac.in/pages/tenders

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	services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.				RTI-Details' and Tender Link.			
2.2	**Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)**							
2.2.1	Budget	Not Applicable	0	0	empty	Not Met	0	Category Not Met
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	Not Met	0	Category Not Met
2.3	**Manner of execution of subsidy programme [Section 4(i)(b)(xii)]**							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Met	0	Category Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.4	**Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]**							

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2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.5	**Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]**							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
2.6	**CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]**							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Not Met	0	Category Not Met
Total			**110**	**95**		**156**	**60**	
3	**Publicity and Public interface**							
3.1	**Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]**							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	Details available on the Web Page	Not Applicable	0	Category Not Applicable

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					of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’			
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Not Applicable	0	Category Not Applicable
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Fully Met	2.78	2.78	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Not Applicable	0	Category Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.6	Public- Private Partnerships (PPP)- Operation	Not Applicable	0	0	empty	Not Applicable	0	Category Not

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	and maintenance manuals							Applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Fully Met	2.78	2.78	Details available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Not Applicable	0	Category Not Applicable
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.2	**Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]**							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’	Not Applicable	0	Category Not Applicable

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3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details'	Not Applicable	0	Category Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details'	Not Applicable	0	Category Not Applicable
3.3	**Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]**							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4	**Form of accessibility of information manual/ handbook[Section 4(1)(b)]**							
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	Available on the Web Page of official	Fully Met	25.00	URLs cited by the Public Authority is

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					website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details'			correct. Category "Fully Met"
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.5	**Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]**							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details'	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.5.2	List of materials available at a reasonable cost of the medium	Not Applicable	0	0	empty	Not Met	0	Category Not Met
Total			**206**	**206**		**150**	**125**	
4	**E-Governance**							
4.1	**Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]**							
4.1.1	Hindi	Fully Met	9.52	9.52	Available.	Fully Met	9.52	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Authority is correct. Category “Fully Met”
4.1.2	English	Fully Met	9.52	9.52	Available .	Fully Met	9.52	URLs cited by the Public Authority is correct. Category “Fully Met”
4.1.3	Vernacular/ Local Language	Partially Met	9.52	4.76	Available in Hindi.	Fully Met	9.52	URLs cited by the Public Authority is correct. Category “Fully Met”
4.2	**When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]**							
4.2.1	Last date of Annual updation	Partially Met	28.57	14.29	The information / Documents are regularly updated as and when required.	Fully Met	28.57	URLs cited by the Public Authority is correct. Category “Fully Met”
4.3	**Information available in electronic form[Section 4(1)(b)(xiv)]**							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’	Fully Met	9.52	URLs cited by the Public Authority is correct. Category “Fully Met”

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					link under ‘RTI Details’.			
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’.	Fully Met	9.52	URLs cited by the Public Authority is correct. Category “Fully Met”
4.3.3	Location where available	Fully Met	9.52	9.52	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’.	Fully Met	9.52	URLs cited by the Public Authority is correct. Category “Fully Met”
4.4	**Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]**							
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in	Fully Met	7.14	URLs cited by the Public Authority is correct. Category “Fully Met”
4.4.2	Details of information made available	Fully Met	7.14	7.14	Available on the Web Page of official website of Institute viz.	Fully Met	7.14	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’.			“Fully Met”
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	24 Hours	Fully Met	7.14	URLs cited by the Public Authority is correct. Category “Fully Met”
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’.	Fully Met	7.14	URLs cited by the Public Authority is correct. Category “Fully Met”
4.5	**Such other information as may be prescribed under Section 4(i) (b)(xvii)**							
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’.	Partially Met	2.05	URLs cited by the Public Authority is correct. Category “Partially Met”
4.5.2	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Not Met	0	Category Not Met
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	Available on	Fully Met	4.10	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’.			the Public Authority is correct. Category “Fully Met”
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Partially Met	4.1	2.05	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’.	Fully Met	4.10	https://www.iiitn.ac.in/pages/tenders
4.5.5	Annual Report	Fully Met	4.1	4.10	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’ sub-link 'Annual Report'.	Fully Met	4.10	URLs cited by the Public Authority is correct. Category “Fully Met”
4.5.6	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	Not Met	0	Category Not Met
4.5.7	Any other information such as - (a) Citizen’s	Not Applicable	0	0	empty	Not Met	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter							Met
4.6	**Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]**							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details' sub-link 'RTI Report'.	Fully Met	14.29	https://www.iiitn.ac.in/institute/rtireports
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the 'RTI' link under 'RTI Details' sub-link 'RTI Report'.	Fully Met	14.29	https://www.iiitn.ac.in/institute/rtireports
4.7	**Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]**							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	Available on the Web Page of official website of Institute viz.	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’ sub-link 'RTI Report'.			
Total			**188**	**167**		**200**	**157**	
5	**Information as may be prescribed**							
5.1	**Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]**							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’.	Fully Met	20.00	URLs cited by the Public Authority is correct. Category “Fully Met”
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	Available on the Web Page of official website of Institute viz. www.iiitn.ac.in in the ‘RTI’ link under ‘RTI Details’.	Fully Met	20.00	URLs cited by the Public Authority is correct. Category “Fully Met”
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	Category Not Met
5.1.4	Consultancy committee of key stake holders for	Not Applicable	0	0	empty	Not Met	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers							Met
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Met	0	Category Not Met
Total			**40**	**40**		**100**	**40**	
6	**Information Disclosed on own Initiative**							
6.1	**Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]**							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	The Official website of the Institute viz. www.iiitn.ac.in provides all the relevant information regarding Admission, Recruitment, Events, Annual Reports, Annual Accounts, etc.	Fully Met	25.00	URLs cited by the Public Authority is correct. Category “Fully Met”
6.2	**Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)**							
6.2.1	Whether STQC certification obtained and its validity	Partially Met	12.5	6.25	STQC Certificate yet to be obtained.	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Met	0	Category Not Met
Total			**38**	**31**		**50**	**25**	
Grand Total			**668**	**622**		**747**	**475**	