भारतीय सूचना प्रौद्योगिकी संस्थान, नागपुर
Indian Institute of Information Technology, Nagpur
"An Institution of National Importance by an Act of Parliament"
Survey No. 140,141/1 Behind Br. Sheshrao Wankhade Shetkari Soot Girni, Village: Waranga,
Po: Dongargaon (Butibori), District : Nagpur (Maharashtra) -441108
Website: www.iiitn.ac.in Email: director@iiitn.ac.in, registrar@iiitn.ac.in Phone: 9405215010

Ref. No.: - IIITN/Admin/Quotation/Scrap/2026-27/03 **Date: 18.06.2026**

QUOTATION CUM AUCTION FOR DISPOSAL OF WRITTEN-OFF / SCRAP MATERIAL OF IIIT NAGPUR ON "AS IS WHERE IS BASIS"

Submitted By: -

M/s. _____

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The Director IIIT, Nagpur hereby invites quotation cum auction in sealed envelope for obsolete / Unserviceable materials of various departments on **"AS IS WHERE IS BASIS"**. The relevant details are as under: -

Date of Issue	**:**	**Thursday, 18th June 2026 at 10.00 A.M.**
Last Date of Submission	**:**	**Monday 29th June 2026 Upto 3.00 P.M.**
Opening Date & Time	**:**	**Monday 29th June 2026 Upto 3.30 P.M.**

Interested vendors will have to submit the quotation in the prescribed format available on the website of the Institute viz **www.iiitn.ac.in**

Please note that all items in the obsolete / unserviceable list given in **LOT A & LOT B** are lying at different locations in various departments. Interested parties may visit respective department and meet contact person on any working day between **10:00 A.M. to 5:00 P.M.** for material inspection, if required.

The Institute reserves the right to accept/ reject any application without assigning any reason.

QUOTATION TERMS & CONDITIONS

1) **Inspection of Materials**
The materials/items are offered on an **"As Is Where Is Basis"**. Interested bidders may inspect the materials from **18.06.2026 to 29.06.2026** between **10:00 AM and 5:00 PM** on all working days in the respective departments of the Institute. The Institute remains closed on Saturdays, Sundays, and notified holidays.

2) The sealed envelope superscribed **"Quotation-cum-Auction for Disposal of Written-off / Obsolete / Unserviceable Materials on As Is Where Is Basis"** should be addressed to:
The Registrar
Indian Institute of Information Technology, Nagpur
Permanent Campus, Survey No. 140, 141/1,
Behind Br. Sheshrao Wankhade Shetkari Sahakari Soot Girni,
Village – Waranga, P.O. Dongargaon (Butibori),
Dist. Nagpur (Maharashtra) – 441108.
The last date and time for submission of quotations is **29.06.2026 up to 3:00 PM**.
The quotation document downloaded from the Institute website viz **www.iiitn.ac.in**

3) The quotation Likely be open at 3:30 pm on the same day in the Admin Building in presence of the committee members. The quotation shall remain valid for a period of 90 **(Ninety) days** from the date of submission.

4) The bidder shall quote the offer value/price item-wise against **LOT-A and LOT-B** separately. The bids shall be evaluated on the basis of the total cumulative offer value quoted for each Lot. The bidder quoting the **highest total value (H-1)** for the respective Lot shall be considered for award. Items for which no value is quoted shall be treated as NIL for evaluation purposes.

5) Bidders/Vendors intending to participate in the bidding process for disposal of **e-waste materials** shall possess a valid authorization/license/registration issued by the competent Government Authority, such as the State Pollution Control Board (SPCB), Central Pollution Control Board (CPCB), or any other authority as applicable under the prevailing E-Waste Management Rules.

6) A self-attested copy of the valid authorization/license shall be submitted along with the bid. Bids received without the requisite valid authorization/license shall be liable for rejection. Only eligible and authorized bidders/vendors shall be permitted to participate in the bidding process for LOT-B e-waste materials.

7) **GST:** The Bidder shall submit GST registration certificate duly attested. Quotation received without valid GST registration certificate will be rejected. Government levies / taxes on scrap/ unserviceable/obsolete material / equipment etc will be borne by the purchaser as applicable from time to time.

8) **EARNEST MONEY DEPOSIT (EMD)**
The EMD amount of **Rs. 5,000/-** (Rupees Five Thousand Only) to be invariably paid Online in the Institute Bank Account (Details of bank account mentioned below) which will be refunded after the successful completion of Contract or expiry of contract, without any interest.
Bides without E.M.D. will be summarily rejected / unless exempted.

9) The successful bidder shall deposit 100% of the accepted bid value within 07 days from the date of issue of the Offer Letter, Failure to deposit the amount within the stipulated period shall result in cancellation of the award and forfeiture of the EMD.

Alternatively, the amount may be paid Online by NEFT/ RTGS in the following Bank Account:

Account Name	Indian Institute of Information Technology, Nagpur General
Account Number	41759739179
Name of the Bank	State Bank of India, VRCE Branch, South Ambazari Road, VNIT, Nagpur
Bank Code	06702
IFSC Code	SBIN0006702
MICR Code	440002005

10) After depositing of the amount, **the party should lift the goods within a period of 7 days**. If the goods are not removed within the said period, the Institute shall not be responsible for its safe custody. The goods shall be purely at the risk and responsibility of the bidder. If the goods are not removed within another 7 days the bidder shall have no right or claim to the goods and whatever money have been deposited shall be deemed to be forfeited. The Institute shall be free dispose of the goods in any manner as may be deemed fit. The Institute will not be responsible in any way under any law once auction of the materials has taken place.

11) Loading, transportation, labor, dismantling, packing, and all incidental expenses shall be borne entirely by the successful bidder. The Institute shall not provide manpower, tools, equipment, or transportation facilities

12) The materials are being disposed of on an "As Is Where Is Basis". No complaint regarding quality, quantity, condition, functionality, description, or fitness for any purpose shall be entertained after submission of the bid or after lifting of the materials.

13) The Institute reserves the right to reject all or any quotation without assigning any reason. The decision of the Director in this behalf and all other matters relating to the disposal shall be final and binding on both the parties.

14) Any corrigendum / amendment will be issued regarding this on the Institute website.

15) For any disputes, the place of jurisdiction shall be Nagpur, Maharashtra (India) only.

16) For inspection of the materials and any clarification regarding the auction process, interested bidders may contact **9405215010** on any working day between **10:00 AM and 5:00 PM** during the period from **18.06.2026 to 29.06.2026**.

I/c Registrar

Annexure-A

DETAILS OF THE BIDDER

The following details are to be filled by the Bidder and also to be attached the necessary certificates, along with Firm's Registration Certificate without which the quotation may not be entertained.

1	Name & Address of the Agency / Firm / Company	
2	Year of Establishment:	
3	Registered Office Address	
4	Nature of the firm (Proprietorship / Partnership / Private Limited or Cooperative body etc)	
5	Registration No of Firm (Enclose Copy of the Registration)	
6	GST Registration No. (Enclose Copy of the GST Certificate) ***If GST is not applicable enclose CA Certificate***	
7	PAN No. (Enclose Copy of PAN Card)	
8	Name & Address of the Authorized Person	
9	Contact No.	
10	Email-ID	

FORMAT OF QUOTATION ENQUIRY

Ref. No.: - IIITN/Admin/Quotation/Scrap/2026-27/03 **Date: 18.06.2026**

QUOTATION CUM AUCTION FOR DISPOSAL OF WRITTEN-OFF/ SCRAP MATERIAL OF IIIT NAGPUR ON "AS IS WHERE IS BASIS"

GENERAL ITEMS - LOT [A]

			Offer Price in Rs.				
		Qty	Amt per Unit	Basic Total Amount	GST %	GST Amt in Rs.	Amount (Basic Amount + GST Amt)
1	Olympic Rubber Plate 5 Kg	03 Nos					
2	Olympic Rubber Plate 10 Kg	02 Nos.					
3	Dumble 12.5 Kg	01 Nos.					
4	Dumble 10 Kg	02 Nos					
5	Dumble 22.5 Kg	04 Nos					
6	Volleyball Pole	04 Nos.					
Total Offer Price Lot [A] (In Word: Rs.							**Rs.**

The offer price/amount should be mentioned clearly in numbers and also in words. In case of strike-off / correction, the new value should be separately mentioned and duly initialed / counter signed.

Bidder's Signature

Stamp / Seal of firm

ELECTRONIC WASTE -LOT [B]

Note: - Bidders / Vendors having valid license issued by the Competent Govt. Authority for collection / disposal of e-waste are only eligible to participate in bidding for e-waste materials.

Sr. No.	Item and Description	Qty	Offer Price in Rs.				
			Amt per Unit	Basic Total Amount	GST %	GST Amt in Rs.	Amount (Basic Amount + GST Amt)
1	Switches (Juniper)	17 Nos.					
2	Monitor	10 Nos					
3	Projector (CASIO XJ V2)	01 Nos					
4	Laptop (HP Pavilion 15-au008tx)	03 Nos					
5	CPU (HP)	03 Nos					
6	Camera (Honeywell)	01 Nos					
7	LaserJet Printer (HP Tank MFP 2606dn)	01 Nos					
Total Offer Price of Lot [B] (In Word: Rs.							**Rs.**

The offer price/amount should be mentioned clearly in numbers and also in words. In case of strike-off / correction, the new value should be separately mentioned and duly initialed / counter signed.

Bidder's Signature

Stamp / Seal of firm