भारतीय सूचना प्रौद्योगिकी संस्थान, नागपुर
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, NAGPUR
"An Institution of National Importance by an Act of Parliament"
Survey No.:140,141/1 Behind Br. Sheshrao Wankhade Shetkari Sahakari Soot Girni,
Village: Waranga PO: Dongargaon (Butibori), District: Nagpur (Maharashtra)-441108
Website: www.iiitn.ac.in Email: director@iiitn.ac.in, registrar@iiitn.ac.in Phone: 9405215010

(Please quote "REF CODE NO" for reference in all documents)

QUOTATION ENQUIRY

SUBJECT: - QUOTATION FOR PROCUREMENT OF EXPOSED METAL GIRD FALSE CEILING TILES AT IIIT NAGPUR.

Supplier Name: - **M/s**	**Ref No.: IIITN/ADMIN/FS /QUOT/2026-27/09**	**Date of issue: - 21.08.2026**
Ph No: -	**Last Date of Submission: - 31/08/2026 up to 03.00 PM At IIIT Nagpur Permanent Campus**	
Email id: -	**Opening Date of Quotation (Likely to be): - 31/08/2026 at 03.30 PM**	

On behalf of Director, IIIT Nagpur, quotations are invited in sealed cover for Procurement of Exposed Grid Metal False Ceiling Tiles at IIIT Nagpur.

The quotation should be valid for 90 days from the date of submission.

Quotation should reach the Registrar, **Indian Institute of Information Technology Nagpur, Survey No.: 140,141/1 Behind Br. Sheshrao Wankhade Shetkari Sahakari Soot Girni, Village: Waranga PO: Dongargaon (Butibori), District: Nagpur (Maharashtra)- 441108 on or before 31/08/2026 up to 3:00 PM**.

It will be presumed that the rates quoted by the firm are inclusive of all taxes on **D.A.P. Indian Institute of Information Technology Nagpur, Survey No.: 140,141/1 Behind Br. Sheshrao Wankhade Shetkari Sahakari Soot Girni, Village: Waranga PO: Dongargaon (Butibori), District: Nagpur (Maharashtra)-441108 basis.**

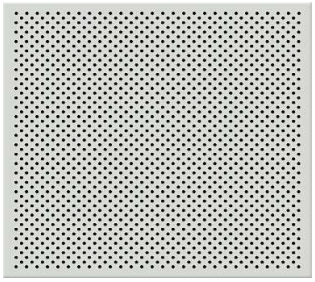
Information / Documents which are found to be false / incorrect / forged / fake, will lead to disqualification of the quotation. The Institute shall be free to take any action including blacklisting the firm / company.

Each and every document submitted with the quotation along with this quotation format should be duly signed & stamped failing which, submitted quotation may be treated as non-responsive. The decision of the Director, IIITN shall be final on the matter.

The Institute reserves the right to reject any or all quotation, wholly or partly or close the quotation at any stage prior to the award of contract without assigning any reason whatsoever.

INCOMPLETE OR CONDITIONAL QUOTATIONS MAY BE REJECTED.

A. SPECIFICATIONS:

Sr No	Specifications	Unit	Qty	Reference Photographs
1.	**Exposed 600 mm x 600 mm Metal Grid False Ceiling Tile**	**Nos**	**300**	

B. GENERAL TERMS AND CONDITIONS: -

1. The bidder shall supply Exposed Grid Metal False Ceiling Tiles complete in all respects, as per the specifications, approved sample and Institute requirements.
2. The ceiling tiles shall be of high-quality metal, free from manufacturing defects, dents, scratches, warping, corrosion and other visible defects.
3. The tiles shall conform to the specified size, thickness, finish, edge profile, colour and other technical requirements. Any deviation shall be clearly stated in the quotation.
4. The supplied material shall be genuine and sourced from the original manufacturer/authorized channel.
5. The material shall be properly packed and protected during transportation. Packing, forwarding, loading, unloading and delivery charges shall be included in the quoted price.
6. The Institute reserves the right to inspect the material upon delivery. Material found damaged, defective, substandard or not conforming to the approved specifications shall be rejected and replaced by the supplier at no additional cost to the Institute.
7. The supplied material shall carry a minimum warranty of **one (01) year from the date of acceptance**, or as per the OEM's standard warranty, whichever is higher, against manufacturing defects.
8. Any material found defective during the warranty period due to manufacturing defects shall be replaced by the supplier free of cost, including transportation and other incidental expenses.
9. The Successful Bidder shall have to supply maximum period of **15 days** from the date of issue of Purchase Order.
10. The Payment shall be released only after successful completion of the work. The Payment shall be released within 15 days of submission of the Invoice after deducting statutory dues like GST as applicable subject to submission of proper invoice.
11. In case of any delay beyond the approved timeframe, the Selected Bidder shall be liable to pay compensation at the rate of 0.5% of the quoted Price of the work per week of delay on the part of the Selected Bidder subject to a maximum of 10% of the total Contract Value.
12. Any dispute arising out of this contract shall be subject to the jurisdiction of courts at Nagpur only.
13. **Any amendment or corrigendum regarding this Quotation will be issued on the Institute website www.iiitn.ac.in only.**

I/c Registrar

Annexure-A

DETAILS OF THE BIDDER

The following details are to be filled by the Bidder and also to be attached the necessary certificates, along with Firm's Registration Certificate without which the quotation may not be entertained.

1	Name & Address of the Agency / Firm / Company	
2	Year of Establishment:	
3	Registered Office Address	
4	Nature of the firm (Proprietorship / Partnership / Private Limited or Cooperative body etc)	
5	Registration No of Firm (Enclose Copy of the Registration)	
6	GST Registration No. (Enclose Copy of the GST Certificate) ***If GST is not applicable enclose CA Certificate***	
7	PAN No. (Enclose Copy of PAN Card)	
8	Name & Address of the Authorized Person	
9	Phone No.	
10	Email-ID	

"FORMAT OF QUOTATION ENQUIRY"

Ref No.: IIITN/ADMIN/FS /QUOT/2026-27/09 **Date: - 21.08.2026**

SUBJECT: - QUOTATION FOR PROCUREMENT OF EXPOSED METAL GRID FALSE CEILING TILES AT IIIT NAGPUR.

Sr. No	Particular	Total Quantity	Per Unit Amount in Rs.	Total Amount in Rs.
1	**Exposed 600mm x 600 mm Metal Grid False Ceiling Tile**	**300 Nos**		
A	Basic Toal			
B	Less, Education Institutional Discount			
C	Subtotal (A-B)			
D	Add, GST / Taxes (on C)			
	Total Quoted price in Figures Rs (C + D)			
Total Quoted price in Words Rs.				

1. The Price quoted by the Bidder shall be fixed for the duration of the contract and shall not subjected to adjustment on any account.
2. The Bidder with lowest Total Quoted Price (L1) shall be selected subject to fulfillment of all the other applicable conditions of the Quotation.

Note: - Price / Commercial bid & other details should be furnished as per Institute's prescribed format failing which the price / commercial Bid may be treated as unresponsive and may lend to disqualification.