भारतीय सूचना प्रौद्योगिकी संस्थान, नागपुर
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, NAGPUR
"An Institution of National Importance by an Act of Parliament"
Survey No. :140,141/1 Behind Br. Sheshrao Wankhade Shetkari Sahakari Soot Girni, Village: Waranga PO : Dongargaon(Butibori),District: Nagpur (Maharashtra)-441108
Website: www.iiitn.ac.in Email: director@iiitn.ac.in, registrar@iiitn.ac.in Phone: 9405215010

(Please quote "REF CODE NO" for reference in all documents)

QUOTATION ENQUIRY

SUBJECT: - QUOTATION FOR THE SUPPLY LIBRARY BOOKS AT IIIT NAGPUR.

Supplier Name: - **M/s** **Ph No: -** **Email id: -**	**Ref No.:** **IIITN/ADMIN/BOOKS/QUOT/2026-27/07**	**Date of issue: - 10.08.2026**
	Last Date of Submission: - 20/08/2026 up to 03.00 PM **At IIIT Nagpur Permanent Campus**	
	Opening Date of Quotation: - 20/08/2026 at 03.30 PM	

On behalf of Director, IIIT Nagpur, quotations are invited in sealed cover for the Supply of Library Books at IIIT Nagpur.

The quotation should be valid for 90 days from the date of submission.

Quotation should reach the Registrar, **Indian Institute of Information Technology Nagpur, Survey No. : 140,141/1 Behind Br. Sheshrao Wankhade Shetkari Sahakari Soot Girni, Village: Waranga PO: Dongargaon (Butibori), District: Nagpur (Maharashtra)- 441108 on or before 20/08/2026 up to 3:00 PM**.

It will be presumed that the rates quoted by the firm are inclusive of all taxes on **D.A.P. Indian Institute of Information Technology Nagpur, Survey No.: 140,141/1 Behind Br. Sheshrao Wankhade Shetkari Sahakari Soot Girni, Village: Waranga PO: Dongargaon (Butibori), District: Nagpur (Maharashtra)-441108 basis.**

Information / Documents which are found to be false / incorrect / forged / fake, will lead to disqualification of the quotation. The Institute shall be free to take any action including blacklisting the firm / company.

Each and every document submitted with the quotation along with this quotation format should be duly signed & stamped failing which, submitted quotation may be treated as non responsive. The decision of the Director, IIITN shall be final on the matter.

The Institute reserves the right to reject any or all quotation, wholly or partly or close the quotation at any stage prior to the award of contract without assigning any reason whatsoever.

INCOMPLETE OR CONDITIONAL QUOTATIONS MAY BE REJECTED.

The detailed list of the books to be supplied, titles, authors, editions, and quantities as follows: -

Sr. No.	Title	Author	Vol/ Edition	Place & Publisher	Year of Publication	Required Qty of Copies
1.	Technical Communication: Principles and Practice	Meenakshi Raman & Sangeeta Sharma	Third Edi.	Oxford University Press (OUP), India	2015	05
2.	Elements of Indic Knowledge Systems & Heritage	Dr. Mohan Raghavan, Dr. Harsha Simha M S, Dr. C R Ramaswamy	First Edi.	HTSR Institute	2023	15
3.	Introduction to Indian knowledge system: concepts and applications	Mahadevan, B., Bhat, V. R., & Nagendra, P. R.	First Edi.	PHI Learning	2022	05
4.	Data Privacy and Security (Hb)	David Salomon	-	Springer-Verlag New York Inc.	2003	05
5.	Linear Control System	B. S. Manke	Twelfth	Khanna Publisher	1986	15
6.	The Choice for Infinity	Sh. Shakti Prakash	First Edi.	Notion Press	2021	01
7.	The Man towards the Moksha	Sh. Shakti Prakash	First Edi.	Bluerose Publishers Pvt. Ltd.	2025	01
8.	Law Relating to Central Armed Police Forces & AR	Shakti Prakash	First Edi.	Bluerose Publishers	2024	01
9.	भारतीय भाषाएँ और राजभाषा हिंदी सह-अस्तित्व की गाथा	राजभाषा विभाग गृह मंत्रालय	-	प्रकाशन विभाग सूचना एवं प्रसारण मंत्रालय भारत सरकार	2024	01
10.	हर दिन नया दिन	ओरिसन स्वेट मार्डेन	-	अमर साहित्य सदन	2024	01
11.	निराला की अमर कहानियां	सूर्यकांत त्रिपाठी 'निराला'	-	गुप्ता कम्युनिकेशन	2024	01
12.	भारत ज्ञान कोश	रमेश चन्द्र	-	निष्ठा साहित्य सदन	2024	01
13.	सभ्यता और संस्कृति की रोचक कहानियां	देवदत्त पटनायक	-	प्रभात प्रकाशन प्रा. लि.	2024	01
14.	विश्व प्रसिद्ध वैज्ञानिक महिलाएँ	प्रीति श्रीवास्तव	-	विद्या विहार	2024	01
15.	तनाव से मुक्ति कैसे पाएं	आदेश परिहार	-	आकाशदीप पब्लिकेशंस	2024	01

16.	प्रेमचन्द की श्रेष्ठ कहानियां	प्रेमचन्द	-	स्काई बुक्स इंटरनेशनल	2024	01
17.	मेरी आत्मकथा	डॉ. बाबासाहेब आंबेडकर	-	प्रभात प्रकाशन प्रा. लि.	2024	01
18.	विजय मंत्र सफलता का रोडमैप	डॉ. टी.सी. राव	-	प्रभात प्रकाशन प्रा. लि.	2024	01

GENERAL TERMS & CONDITIONS: -

1. The bidder shall supply only those books that exactly match the prescribed Author(s), Edition, Place of Publication, Publisher, and Year of Publication specified in the bid document. Any deviation without prior written approval, shall lead to rejection of the supplied books.
2. All the Books should be supply within 15-20 days from the date of award of Purchase Order.
3. The books must be new and in good condition. Damaged or old books will not be accepted and will be returned back at Bidder cost.
4. **Packaging**: All the books are to be suitably protected, covered in water-proof packing and crated to prevent damage or deterioration during transit and storage till the time of verification. The supplier shall be responsible for any loss or damage caused during transportation, handling or storage till their successful verification.
5. **Inspection**: All the books shall be inspected and tested of physical condition. The Bidder shall provide all measuring required for inspection. IIIT, Nagpur reserves the right to reject any book if it does not comply with the specifications during the verification and stock entry stage.
6. In case, the materials are found damaged in transit or found short at the time of delivery the full cost of the same will be deducted from the bill of the supplier in case the supplier does not replace the stock within a week from the date of the complain.
7. **Type of Cover – Paperback.**
8. The time allowed for the work shall be strictly followed otherwise the Selected Bidder shall be liable to pay compensation at the rate of 0.5% of the quoted Price of the work per week of delay on the part of the Selected Bidder subject to a maximum of 10% of the total Contract Value.
9. The Payment shall be released only after successful completion of the work. The Payment shall be released within 15 days of submission of the Invoice after deducting statutory dues like GST as applicable subject to submission of proper invoice.
10. **Any dispute arising out of this contract shall be subject to the jurisdiction of courts at Nagpur only.**
11. **Any amendment or corrigendum regarding this Quotation will be issued on the Institute website www.iiitn.ac.in only.**

I/c Registrar

Annexure-A

DETAILS OF THE BIDDER

The following details are to be filled by the Bidder and also to be attached the necessary certificates, along with Firm's Registration Certificate without which the quotation may not be entertained.

1	Name & Address of the Agency / Firm / Company	
2	Year of Establishment:	
3	Registered Office Address	
4	Nature of the firm (Proprietorship / Partnership / Private Limited or Cooperative body etc)	
5	Registration No of Firm (Enclose Copy of the Registration)	
6	GST Registration No. (Enclose Copy of the GST Certificate) ***If GST is not applicable enclose CA Certificate***	
7	PAN No. (Enclose Copy of PAN Card)	
8	Name & Address of the Authorized Person	
9	Phone No.	
10	Email-ID	

"FORMAT OF QUOTATION ENQUIRY"

Ref No.: IIITN/ADMIN/BOOKS/QUOT/2026-27/07 **Date: - 10.08.2026**

SUBJECT: - QUOTATION FOR THE SUPPLY LIBRARY BOOKS AT IIIT NAGPUR.

Sr. No.	Particular	Qty	Per Unit Amount (Rs.)	Total Amount in (Rs.)
1	Technical Communication: Principles and Practice	05		
2	Elements of Indic Knowledge Systems & Heritage	15		
3	Introduction to Indian knowledge system: concepts and applications	05		
4	Data Privacy and Security (Hb)	05		
5	Linear Control System	15		
6	The Choice for Infinity	01		
7	The Man towards the Moksha	01		
8	Law Relating to Central Armed Police Forces & AR	01		
9	भारतीय भाषाएँ और राजभाषा हिंदी सह-अस्तित्व की गाथा	01		
10	हर दिन नया दिन	01		
11	निराला की अमर कहानियां	01		
12	भारत ज्ञान कोश	01		
13	सभ्यता और संस्कृति की रोचक कहानियां	01		
14	विश्व प्रसिद्ध वैज्ञानिक महिलाएँ	01		
15	तनाव से मुक्ति कैसे पाएं	01		
16	प्रेमचन्द की श्रेष्ठ कहानियां	01		
17	मेरी आत्मकथा	01		
18	विजय मंत्र सफलता का रोडमैप	01		
A	Basic Total			
B	Less, Education Institutional Discount			
C	Subtotal (A-B)			

D	Add, GST / Taxes (on C)	
	Total Quoted Price (C+D)	
	Total Quoted price in Words: -	

The evaluation of prices shall be carried out book-wise, and the bidder quoting the lowest (L1) amount for each individual book shall be considered for that particular book.

1. The Price quoted by the Bidder shall be fixed for the duration of the contract and shall not subjected to adjustment on any account.
2. The Bidder with lowest Total Quoted Price (L1) shall be selected subject to fulfilment of all the other applicable conditions of the Quotation.

Note: - Price / Commercial bid & other details should be furnished as per Institute's prescribed format failing which the price / commercial Bid may be treated as unresponsive and may lend to disqualification.