भारतीय सूचना प्रौद्योगिकी संस्थान, नागपुर
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, NAGPUR
"An Institution of National Importance by an Act of Parliament"
Survey No. :140,141/1 Behind Br. Sheshrao Wankhade Shetkari Sahakari Soot Girni, Village: Waranga PO : Dongargaon(Butibori),District: Nagpur (Maharashtra)-441108
Website: www.iiitn.ac.in Email: director@iiitn.ac.in, registrar@iiitn.ac.in Phone: 9405215010

(Please quote "REF CODE NO" for reference in all documents)

QUOTATION ENQUIRY

SUBJECT: QUOTATION FOR HIRING OF LIGHTING SYSTEM, DECOR PAR LIGHTS, HALOGEN LIGHTS & SUPPORTING ITEMS FOR *ABHIVYAKTI EVENT 2026* AT IIIT NAGPUR.

Supplier Name: - **M/s**	**Ref No.: IIITN/ADMIN/DECOR-ABHIV /QUOT/2025-26/18**	**Date of issue: - 13.02.2026**
Ph No: -	**Last Date of Submission: - 23/02/2026 up to 03.00 PM At IIIT Nagpur Permanent Campus**	
Email id: -	**Opening Date of Quotation: - 23/02/2026 at 03.30 PM**	

On behalf of Director, IIIT Nagpur, quotations are invited in sealed cover for **Quotation for Hiring of Lighting System, Décor PAR Lights, Halogen Lights, and Supporting Items for *Abhivyakti Event 2026* at IIIT Nagpur.**

The quotation should be valid for 90 days from the date of submission.

Quotation should reach the Registrar, **Indian Institute of Information Technology Nagpur, Survey No.: 140,141/1 Behind Br. Sheshrao Wankhade Shetkari Sahakari Soot Girni, Village: Waranga PO: Dongargaon (Butibori), District: Nagpur (Maharashtra)- 441108 on or before 23/02/2026 up to 3:00 PM**.

It will be presumed that the rates quoted by the firm are inclusive of all taxes on **D.A.P. Indian Institute of Information Technology Nagpur, Survey No.: 140,141/1 Behind Br. Sheshrao Wankhade Shetkari Sahakari Soot Girni, Village: Waranga PO: Dongargaon (Butibori), District: Nagpur (Maharashtra)-441108 basis.**

Information / Documents which are found to be false / incorrect / forged / fake, will lead to disqualification of the quotation. The Institute shall be free to take any action including blacklisting the firm / company.

Each and every document submitted with the quotation along with this quotation format should be duly signed & stamped failing which, submitted quotation may be treated as non-responsive. The decision of the Director, IIITN shall be final on the matter.

The Institute reserves the right to reject any or all quotation, wholly or partly or close the quotation at any stage prior to the award of contract without assigning any reason whatsoever.

INCOMPLETE OR CONDITIONAL QUOTATIONS MAY BE REJECTED.

SCOPE OF WORK FOR REQUIRED ITEMS FOR THE EVENT AT IIIT NAGPUR AS FOLLOWS: -

Sr. No.	Item	Specifications (Qty)	Details & Technical Specs	Days
1. Lighting System				
1.	LED Video Wall	600 Sq Ft	Pixel Pitch: 3.9mm or 2.9mm (High Refresh). Brightness: 5000 nits minimum. Riser: 2ft-3ft sturdy iron/scaffolding riser. AND LED Wall panels P3 quality with metal structure for fitting on platform ***No dead pixels; calibrated color/brightness. Bidder must provide on-site spare tiles and a technician.***	03
2.	FOH Riser	320 Sq Ft	Should be in 2 steps with approved synthetic carpet and cloth skirting.	03
3.	LED Controller and Video Jockey for Customized Graphic Display	3 Units	Processor: Novastar VX series or 4K equivalent. Includes Main, Backup, and VJ Preview monitors. ***Seamless switching; Backup must be "hot-synced" for instant takeover.***	03
4.	PAR Lights	45 Units	Type: LED PAR 64 (12W x 54 RGBW). High-intensity for stage washing. ***Flicker-free for video. Cables must be neatly routed along the truss with safety ties.***	03
5.	Blinders	8 Units	Type: 8-cell DWE or 4-lite LED equivalent. DMX controlled. ***Securely clamped to front truss; used for high-impact audience participation moments***.	03
6.	Sharpy / Moving Batten	25 Units	Type: 7R/10R Beam (Robe Pointe or equivalent). 280W+ output, full spectrum with Gobos/Prisms. ***High-speed pan/tilt; all units rigged to truss.***	03
7.	Cob Light	20 units	COB light for Stage	03
8.	Light Mixer	1 Unit	Type: GrandMA2/3 (Full or Light) or Avolites Tiger Touch II. ***Must include a professional Lighting Designer (LD) familiar with the specific console.***	03
9.	Halogen lights	100 Units	with necessary wiring arrangements, stands and accessories and any other lighting arrangement for event area & surrounding as required	03

2. Power Backup				
10.	Junction Box (Distro) or Changeover	2 Units	Type: 3-Phase Main Distribution Board (DB). Converts raw Generator output to usable 230V feeds. ***Must include individual MCBs/RCBOs for Audio, Light, and LED wall to prevent surge damage.***	03
11.	Ambience Lights for Amphitheatre	10,000 Sq Ft	Ambience lighting with series to cover the entire event area in Amphitheatre.	03
12.	Decor PAR Lights	40 Units	Type: Slim LED PARs. Used for highlighting entry gates, photo booths, and circus installations. ***Must be weather-proof if placed near garden areas. Wiring must be hidden or camouflaged.***	03
13.	Stall Area Halogens	25 Units	Type: 500W–1000W Halogen lamps or High-lumen LED Floodlights. LED Metal Lights 200Watt/ LED Par lights with necessary wiring arrangements, stands and accessories and any other lighting arrangement for building highlighting. ***Mounted on 10ft MS poles. Must be positioned to avoid glare in the eyes of visitors.***	03
3.Effects and Atmosphere				
14.	Smoke / Fog Machine	3 Units	Type: High-output 1500W DMX-controlled Fog machines. Must use water-based, high-density fluid. ***Fluid must be non-toxic and residue-free to protect the LED wall and lenses.***	03
15.	CO2 Jets	4 Units	Type: DMX CO2 Jets with 20ft–30ft plume height. Must include all necessary high-pressure hoses and tanks. ***Tanks must be securely placed and hidden. Includes 1 full refill per day of the event.***	03
16.	Confetti Blowers	2 Units	Type: Continuous flow/Power shooters (Electric or CO2-powered). ***Bidder must provide 5kg of metallic/tissue confetti (color: Gold/Red for Circus theme).***	03

17.	Sparkler Machine	4 Units	Type: Cold Spark Fountain (Non-pyrotechnic). Adjustable height (2m–5m). ***Safe for indoor/outdoor use. Must be placed at the front edge of the stage and ramp.***	03
18.	Mines & Comets	As per Choreography (20 units each)	Type: Stage Pyrotechnics (Electric ignition). Mines (for fan effect) and Comets (for vertical height). ***Strict Safety: Must be operated by a licensed pyrotechnician. Fire extinguishers must be present at both wings.***	02

➢ General Terms and Conditions: -

1. **The Abhivyakti Event 2026 of the Institute held on 19th, 20th and 21st March 2026.**

2. The **Successful Bidder shall have to arrange all the resources in terms of Men & Material as per this Quotation to facilitate successful completion of the Event as planned by the Institute for 3 Days 19th, 20th and 21st March 2026.**

3. Bidders may visit the Site identified for the Event at IIIT, Nagpur, Permanent Campus located at Survey No. 140,141/1 behind Br. Sheshrao Wankhade Shetkari Sahkari Soot Girni, Village - Waranga, PO - Dongargaon (Butibori) District - Nagpur (Maharashtra) – 441108 during any working day between 10.30 AM to 4.00 PM.

4. Selected bidder has to complete the work as per the Scope of Work on or before **19th March 2026 by 11 AM.**

5. Quantity of items / size of items may be increased and/or decreased as per actual requirement.

6. The Bidders shall be required to quote unit rate and total amount for all the above listed items. However, the Institute shall decide about specific use of any item during Abhivyakti Event.

7. Above sizes / areas / number of items are indicative and may vary during the Abhivyakti Event as per actual requirement.

8. All the structured materials are to be dismantled and fully removed within 2 Days after the Event.

9. The decision of the Institute shall be final and binding in all technical, operational, and commercial matters.

10. Design, Layout & Creative Control

- Finalizations of stage design, truss layout, LED wall configuration, lighting plot, décor theme, entry gates, barricading, ambience lighting, and branding shall vest solely with the Institute through the Student Committee.
- The Bidder shall execute work strictly as per the final approved design.
- Any unauthorized modification shall be treated as contractual breach.

11. **Scope of Supply (Inclusive Nature)**

- The quoted rates shall be inclusive of all costs, including transportation, installation, dismantling, labor, rigging, rehearsals, sound checks, testing, and logistics.
- No additional claim shall be admissible under any circumstances.

12. Controlled Deviation & Mutual Adjustment Clause

- Minor deviations or adjustments in terms of number of units, square-feet area (increase or decrease), configuration, layout, placement, or make/model of systems may be permitted without inviting a fresh tender, provided such deviation is mutually agreed upon by the Student Committee, the Institute, and the finalised Bidder.
- Such deviations shall be undertaken purely for operational, technical, aesthetic, or on-ground feasibility reasons.
- No such deviation shall result in any increase in the final tender amount quoted. All adjustments shall be accommodated within the original tender value.
- Any additional item or service not explicitly mentioned in the tender may be executed only upon mutual agreement, subject to suitable reduction/adjustment of other items so that the final payable amount remains unchanged.
- No supplementary billing or financial claim shall be admissible on account of such deviations.

13. **Lighting Systems**

- All lighting fixtures shall be in fully functional condition with backups available.
- Any lighting failure during the event shall be rectified within 10 minutes, failing which penalties shall apply.

14. Absolute Responsibility & Animal Risk

- All wear & tear, breakage, malfunction, loss, or deterioration of equipment from installation till dismantling shall be the sole responsibility of the Bidder.
- The Bidder shall be solely responsible for protection of all equipment from damage caused by animals, stray dogs, birds, or environmental factors present on campus.
- The Institute and Student Committee shall bear zero liability for such losses.
- No claim shall be admissible due to weather, animals, audience handling, artist usage, or power fluctuations.

15. Immediate Replacement Obligation: Any damaged, defective, or non-functional item shall be repaired or replaced immediately, at Bidder cost, without affecting the event schedule.

16. Damage to Institute Property: Any damage caused to Institute property shall be restored to original condition entirely at Bidder cost.

17. Mandatory Readiness & Operational Timelines: The Bidder shall strictly adhere to the following timelines for all three (3) days of the event:

a) Amphitheatre & Area in Front of Admin Building
• Ready, tested, and operational by 09:00 AM sharp

b) Main Stage
• Ready, tested, and handed over by 12:00 PM (noon) sharp

Any delay, premature shutdown, or non-availability shall be treated as serious non-performance.

18. Payment Terms: Payment shall be released only after successful completion of the work, in accordance with the terms and conditions of the quotation document, within 15 days from the date of submission of the proper invoice, after deduction of applicable statutory dues such as GST. No advance payment shall be admissible under any circumstances.

19. **Penalty for delay in readiness of setup, as per the instructions, shall be levied at a minimum of Rs. 5,000 per hour or as decided by the Institute Authority.**

20. **Forfeiture Clause:** The Institute reserves the right to forfeit any payable amount or dues in case of non-performance, repeated failures, breach of timelines, or contractual violations.

21. **Blacklisting Clause:** The Institute may blacklist the Bidder for misrepresentation, sub-standard execution, safety violations, or repeated non-compliance. Blacklisting shall apply to all future IIIT events and tenders.

22. **Termination Rights:** The Institute may terminate the contract at any stage without assigning reasons. No compensation shall be payable upon termination.

23. **Sub-Contracting:** Sub-contracting without prior written approval is strictly prohibited.

24. **Jurisdiction:** All disputes shall be subject to Nagpur Jurisdiction only.

25. **Binding Acceptance:** Submission of quotation shall be deemed as unconditional acceptance of all Terms & Conditions.

26. Any amendment or corrigendum regarding this Quotation will be issued on Institute website www.iiitn.ac.in only.

I/c Registrar

Annexure-A

DETAILS OF THE BIDDER

The following details are to be filled by the Bidder and also to be attached the necessary certificates, along with Firm's Registration Certificate without which the quotation may not be entertained.

1	Name & Address of the Agency / Firm / Company	
2	Year of Establishment:	
3	Registered Office Address	
4	Nature of the firm (Proprietorship / Partnership / Private Limited or Cooperative body etc)	
5	Registration No of Firm **(Enclose Copy of the Registration)**	
6	GST Registration No. **(Enclose Copy of the GST Certificate)** ***If GST is not applicable enclose CA Certificate***	
7	PAN No. **(Enclose Copy of PAN Card)**	
8	Name & Address of the Authorized Person	
9	Phone No.	
10	Email-ID	

"FORMAT OF QUOTATION ENQUIRY"

SUBJECT: - QUOTATION FOR HIRING OF LIGHTING SYSTEM, DECOR PAR LIGHTS, HALOGEN LIGHTS & SUPPORTING ITEMS FOR ABHIVYAKTI EVENT 2026 AT IIIT NAGPUR.

Ref No.: IIITN/ADMIN/DECOR-ABHIV /QUOT/2025-26/18 **Date: 13.02.2026**

Sr. No	Particular of items as per specifications	Size / Qty	Per Unit Amount in Rupees.	Total Amount in Rupees.
1.	LED Video Wall	600 Sq Ft		
2.	FOH Riser	320 Sq Ft		
3.	LED Controller and Video Jockey for Customized Graphic Display	3 Units		
4.	PAR Lights	45 Units		
5.	Blinders	8 Units		
6.	Sharpy / Moving Batten	25 Units		
7.	Cob Light	20 units		
8.	Light Mixer	1 Unit		
9.	Halogen lights	100 Units		
10.	Junction Box (Distro) or Changeover	2 Units		
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13.	Stall Area Halogens	25 Units		
14.	Smoke / Fog Machine	3 Units		
15.	CO2 Jets	4 Units		
16.	Confetti Blowers	2 Units		
17.	Sparkler Machine	4 Units		
18.	Mines & Comets	As per Choreography (20 units each)		
A	Price for all the above listed items considering indicated quantities (Rs.) =			
B	Less, Education Institutional Discount on A=			
C	Quoted Amount after discount (A-B) =			

D	Add, Good & Service Tax @ Applicable Rates (On C) =	
	Total Quoted Price (C+D)	
Total Quoted price in Words Rs.		

1. The Price Quoted by the Bidder shall be item wise price for the listed items. However, the Financial / Price Bid shall be evaluated on the basis of the lump sum total price in accordance with the Price Bid Format provided in the Quotation Document.

2. The payment shall be released on the basis of unit rate quoted for each item and actual use of the item during Event.

Signature of Supplier **Stamp:** **Date:**

(Authorized Signatory)