भारतीय सूचना प्रौद्योगिकी संस्थान, नागपुर
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, NAGPUR
"An Institution of National Importance by an Act of Parliament"
Survey No.:140,141/1 Behind Br. Sheshrao Wankhade Shetkari Sahakari Soot Girni, Village: Waranga PO: Dongargaon (Butibori), District: Nagpur (Maharashtra)-441108
Website: www.iiitn.ac.in Email: director@iiitn.ac.in, registrar@iiitn.ac.in Phone: 9405215010

QUOTATION ENQUIRY

SUBJECT: QUOTATION FOR COLLECTION AND TRANSPORTATION OF SOLID WASTE (GARBAGE) FROM IIIT NAGPUR.

Supplier Name:- **M/s**	**Ref No.: IIITN/ADMIN/GW/QUOT/2026-27/06**	**Date of issue: - 03.08.2026**
Ph No:-	**Last Date of Submission: - 12/08/2026 up to 03.00 PM** **At IIIT Nagpur Permanent Campus**	
Email id:-	**Opening Date of Quotation (Likely to be): - 12/08/2026** at **03.30 PM**	

On behalf of Director, IIIT Nagpur, quotations are invited in sealed cover for **Collection and Transportation of Solid Waste (Garbage) from IIIT Nagpur.**

The quotation should be valid for 90 days from the date of submission.

Quotation should reach the Registrar, **Indian Institute of Information Technology Nagpur, Survey No.: 140,141/1 Behind Br. Sheshrao Wankhade Shetkari Sahakari Soot Girni, Village: Waranga PO: Dongargaon (Butibori), District: Nagpur (Maharashtra)- 441108 on or before 12/08/2026 up to 3:00 PM**.

It will be presumed that the rates quoted by the firm are inclusive of all taxes on **D.A.P. Indian Institute of Information Technology Nagpur, Survey No.: 140,141/1 Behind Br. Sheshrao Wankhade Shetkari Sahakari Soot Girni, Village: Waranga PO: Dongargaon (Butibori), District: Nagpur (Maharashtra)-441108 basis.**

Information / Documents which are found to be false / incorrect / forged / fake, will lead to disqualification of the quotation. The Institute shall be free to take any action including blacklisting the firm / company.

Each and every document submitted with the quotation along with this quotation format should be duly signed & stamped failing which, submitted quotation may be treated as non-responsive. The decision of the Director, IIITN shall be final on the matter.

The Institute reserves the right to reject any or all quotation, wholly or partly or close the quotation at any stage prior to the award of contract without assigning any reason whatsoever.

INCOMPLETE OR CONDITIONAL QUOTATIONS MAY BE REJECTED.

A. SCOPE OF WORK:

a) Daily collection of garbage from all designated locations within the Institute campus.

b) Segregation of waste into wet, dry, recyclable, and other categories.

c) Loading of waste into covered transportation vehicles.

d) Cleaning of waste collection points after lifting the garbage.

e) Provision of necessary bins, tools, manpower, PPE, and transportation vehicles.

f) Maintenance of daily collection and disposal records.

g) Compliance with all environmental and statutory regulations as per requirement.

B. GENERAL TERMS AND CONDITIONS:

1. The contract will be for One year however the monthly rates /charges to be quoted for the services which will be payable on monthly basis on completion of each month of satisfactory services by the bidder.
2. Duration of the contract shall be for one year initially subject to satisfactory performance it may extended for further period of 02 years on yearly basis on same rate, terms & conditions and in case the jobs performed are not found to be satisfactory, the contract shall be terminated even before by giving notice of one month to this effect.
3. The bidder shall take the full responsibility for the collection, transportation and disposal of waste material generated inside institute, which includes all aspect of waste management with environmental regulations.
4. Transportation of collected waste shall be carried out only in covered vehicles to prevent spillage, foul smell, and environmental pollution.
5. Solid waste should be collected from the Hostel, Academic, Admin as well as residential premises.
6. Institute did not responsible for any circumstances arise due to the disposal of waste from local authority.
7. **Penalty:** In case of any delay beyond the approved timeframe, the Selected Bidder shall be liable to pay compensation at the rate of 0.5% of the quoted Price of the work per week of delay on the part of the Selected Bidder subject to a maximum of 10% of the total Contract Value.
8. **TERMS OF PAYMENT**: Payment shall be released on a monthly basis after satisfactory completion of the work and certification by the authorized Institute representative within 15 Days after submission of proper invoice.
9. For any disputes, the place of jurisdiction shall be Nagpur, Maharashtra (India) only.

Any amendment or corrigendum regarding this Quotation will be issued on the Institute website www.iiitn.ac.in only.

I/c Registrar

Annexure-A

Details of the Bidder
(To be filled by the Bidder)

1	Name & Address of the Agency / Firm / Company	
2	Year of Establishment:	
3	Registered Office Address	
4	Nature of the firm (Proprietorship / Partnership / Private Limited or Cooperative body etc)	
5	Registration No of Firm (Enclosed Certified Copy)	
6	GST Registration No. (Enclosed Certified Copy)	
7	PAN No. (Enclosed Certified Copy)	
8	Name & Address of the Authorized Person	
9	Phone No.	
10	Email-ID	

"FORMAT OF QUOTATION ENQUIRY"

Ref No.: IIITN/ADMIN/GW/QUOT/2026-27/06 **Date: 03.08.2026**

SUBJECT: - QUOTATION FOR COLLECTION AND TRANSPORTATION OF SOLID WASTE (GARBAGE) FROM IIIT NAGPUR.

Sr. No.	**Particular**	Monthly Charges in Rs.
1.	**CHARGES FOR COLLECTION AND TRANSPORTATION OF SOLID WASTE (GARBAGE) FROM IIIT NAGPUR**	
A	Less, Education Institutional discount	
B	Total Quoted Price (1-A)	
C	Add, GST / Taxes (on B)	
D	Total Quoted price in Figures Rs (B + C)	
Total Quoted price in Words: -		

1. The Price quoted by the Bidder shall be fixed for the duration of the contract and shall not subjected to adjustment on any account.

2. The Bidder with lowest Total Quoted Price (L1) shall be selected subject to fulfillment of all the other applicable conditions of the Quotation.

Note: - Price / Commercial bid & other details should be furnished as per Institute's prescribed format failing which the price/commercial Bid shall be treated as unresponsive and disqualified.
Name: -