MINUTES FOR 1st MEETING OF THE BUILDING AND WORKS COMMITTEE HELD ON THURSDAY OCTOBER 13, 2016 AT 10.00 AM.

The following members attended the 1st meeting of Building Works Committee Meeting of IIIT, Nagpur:

S.N.	Name and Address	Designation
1	Dr. Narendra S. Chaudhari Director, Visvesvaraya National Institute of Technology (VNIT), Nagpur	Chairman
2	Shri. S. J. Kunte, Principal Secretary, HTED, GoM, Mumbai	Member
3	Dr. Ashwin G. Kothari, Associate Dean, IIIT Nagpur.	Member
4	Smt. Leena N. Upadhye Asst. Chief Engr. (PWD), Nagpur. Representative of Chief Engineer (Civil) PWD, Civil Line, Nagpur.	Member
5	Shri. Vijay Markandey Representative of Superintending Engineer (Electrical) PWD, Nagpur.	Member
6	Shri. Kailas N. Dakhale, I/c. Registrar, IIIT Nagpur.	Member-Secretary

Shri. S. J. Kunte, Principal Secretary, HTED, GoM, Mumbai, attended the meeting online through skype.

The following persons did not attend the meeting:

1. Shri. Rakesh Ranjan, Jt. Sec., TE, MHRD, New Delhi.
2. Smt. Darshana Dabral, Finance Advisor, MHRD, New Delhi.

BWC 01.01 To recommend Construction of Boundary Wall of permanent campus for IIIT Nagpur.

Agenda:

The land admeasuring 39.96 Ha.R. has been transferred to IIIT Nagpur and the survey and boundary demarcations has been completed by CPWD Nagpur (ANNEXURE-I).

BoG in its first meeting held on Tuesday February 16, 2016, the budget of Rs. 340 Lakhs under the item no. BoG 1.13. (ANNEXURE-II) for the development work at the permanent site. A detailed estimate has been prepared as per CPWD specification 2009 Volume I to II with upto date correction slip and the rates based on DSR-2014 enhanced by approved cost index 110 for Nagpur w.e.f. 01/04/2015 and are placed at (ANNEXURE-III). The preliminary estimated cost of the above said work is Rs. 348.00 Lakhs including 3% contingencies.

A letter addressed to the Joint Director, Technical Education Regional Office, Nagpur received from the Superintending Engineer (Planning), Nagpur Central Circle, CPWD, Nagpur and with a copy to the Mentor Director, IIIT Nagpur regarding advance payment of Rs. 50 Lakhs to be sanctioned towards the construction of boundary wall for the permanent campus of IIIT Nagpur (ANNEXURE-IV)

The permanent land allotted to IIIT Nagpur is very valuable and it is vulnerable to encroachments. Hence, the construction of boundary wall on the permanent site is a must. Hon'ble Principal Secretary Technical and Higher Education Maharashtra has expressed the same concern during the review meeting held on August 22, 2016 at Mantralaya Mumbai and suggested to construct a boundary wall at the earliest.

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, NAGPUR

Revised-Annexure-"F"

Budget for First Academic Year (2016-17)

Sr.No	Particulars	Amount (Rs. in Lacs)	Remark and Justification
	Recurring Fund		
1	Hiring of the temporary Campus+ Water, Electricity and Internet Charges. Logistics etc.	300.00	Recurring Rent for Temporary campus and related facilities. Bus hiring if required.
2	Remuneration of faculty and Staff.	115.00	Recurring Monthly Salary or remuneration paid to appointed staff or made available through outsourcing.
3	Administrative & OH Expenses.	50.00	Recurring Expenses incurred towards documentation, record keeping and smooth functioning of the institute. Stationary, Computers, Servers with necessary accounting softwares etc.
4	Honorarium and Allowances	10.00	Recurring TA,DA or sitting allowances of Non officials and related expenses.
5	Funds for Institution development and planning activities at the permanent campus site.	340.00	Recurring Civil Construction and empanelment of Architectural or Structural consultants etc.
	Non-Recurring Fund		
1	Purchase of Equipments, Furniture, Books, Instruments and Computers etc.	400.00	Non-Recurring, For development of lab facilities in terms of equipments which later could be installed and shifted to permanent campus.
2	Establishment of various labs.	50.00	Non-Recurring Refurbishment expenses, consumables related to labs, printing manuals etc.
	Total (in lacs)	**1265.00**	

	(Industry Partner). *These committees will discharge the functions of the senate and look after all academic matter under the chairmanship of mentor Director.* **Resolution**: Governing Body approved the composition of adhoc committees proposed in the Agenda Item. However, Mentor Director was required to specify the mandate of these committees. The Governing Body resolved that the powers of Board of Studies will be vested in the Committees.
1.11	**Obtaining PAN and TAN and other Statutory Registrations** **Agenda:** *For various income tax purposes, society is required to obtain Permanent Account Number and Tax deduction Account Number from the Income Tax Department and also to obtain all statutory registrations for the effective running of the Society.* *It is recommended to obtain the same and authorize mentor Director to do necessary action for obtaining PAN and TAN and other Statutory registrations.* *BOG is requested to approve the same* **Resolution:** Approved.
1.12	**To open and operate the Bank Account.** **Agenda:** *It is proposed to open and operate bank account with State Bank of India, VRCE Branch, Nagpur for official purpose in the name of IIIT, Nagpur. Hence, BoG may authorize opening of a Bank account with State Bank of India, VRCE Branch. BoG may also authorize Mentor Director & I/c Registrar of the Society to operate the account jointly and fix limit of transaction.* **Resolution** : Approved with a suggestion that the I/c Registrar will exercise a financial power up to Rs. five lakhs and above Rs. five lakhs with Mentor Director and Registrar jointly within the sanctioned budget and as per the GFR.
1.13	**To approve initial budget for first year i.e. Academic Year 2016-17 for IIIT, Nagpur** **Agenda:** *This is with reference to the commencing the classes this academic session (2015-16) it is necessary to sanction Budget with regards to estimate of Expenses proposed to be incur for First Year Academic sessions (2016-17) as below:* 1. *Recurring* : ***Rs. 465.60 Lakhs*** 2. *Non-Recurring* : ***Rs. 800.00 Lakhs*** ***Total*** : ***Rs. 1265.00 Lakhs*** *Details regarding these object head-wise is shown in **Annexure-F*** **Resolution:** BoG in principle approved the initial budget with the suggestion to submit details with necessary justification. The financial heads should also include an expenditure item for permanent campus development. Revised Annexure-F was approved.
1.14	**To appoint administrative and academic staff and faculty.** **Agenda:** *The mentor institute will take the initiative to appoint administrative (Including Financial advisor and Accounts Officer), academic staff and Faculty as per recruitment rules of IIITs/NITs. Mentor Director will constitute a selection committee for this purpose.* *For initial functioning of IIIT Nagpur mentor Director can appoint the various persons based on the need on Temporary basis and he should be authorized for taking the decision related with the remuneration based on qualification and credentials.* **Resolution**: The appointments may be done on temporary basis only on the basis of Recruitment Rules of NIT. The faculty of the mentor institute and adjunct faculty would be taken. Retired Professors may be considered.