MINUTES OF THE 10th MEETING OF THE BOARD OF GOVERNORS HELD ON 29th JANUARY 2025 (WEDNESDAY) AT 11.30 AM

The following Members attended the **10th Meeting of the Board of Governors** of Indian Institute of Information Technology, Nagpur (IIIT, Nagpur) held on **29th Jan. 2025** in the Board Room of IIIT Nagpur:

Sr. No.	Name & Address	Designation
1	**Shri Ravi Sharma,** Chairperson, BoG	Chairman
2	**Dr. Prem Lal Patel,** Director, IIIT-Nagpur and also as Director, VNIT	Member
3	**Dr. Anupam Shukla,** Director, SVNIT Surat	Member
4	**Dr. Rajendra Patrikar,** Professor (Center of VLSI and Nanotechnology), VNIT Nagpur	Member
5	**Dr. Manoj Daigawahane,** Joint Director, DTE, GoM as Representative of Director, DTE, GoM	Member
6	**Shri Ajay R. Bohora,** Co-Founder HDFC Credila Financial Services **{ONLINE}**	Member
7	**Er. (Mrs). B. Padma S. Rao,** Chief Scientist and Head (EAPID), CSIR-NEERI, Nagpur **{ONLINE}**	Member
8	**Dr. Tausif Diwan,** Associate Dean, IIIT, Nagpur	Member
9	**Dr. Aatish Daryapurkar,** Assistant Professor, IIIT Nagpur.	Member
10	**Shri Kailas N Dakhale**, Registrar, IIIT Nagpur	Non-Member Secretary

St. Saumya Gupta, Joint Secretary, Ministry of Education could not attend the meeting. **Shri V. Murlidharan**, Founder & Managing Trustee, Sevalaya and **Dr. Sachin Lodha,** Chief Scientist, Tata Consultancy Services (TCS) had requested for leave of absence.

The agenda of the day was taken up as below:

BoG10.01	**To confirm the Minutes of the 9th BoG Meeting held on 11th Sept. 2024.**
Resolution	As no comments were received, BoG confirmed the MoM of the 9th BoG Meeting held on 11th Sept. 2024.

BoG10.02 **Action Taken Report on the Minutes of the 9th BoG Meeting.**

Agenda Item No.	Agenda Item	Decision / Resolution	Action Taken
BoG9.01	To confirm the Minutes of the 8th BoG Meeting held on 20th May 2024.	As no comments were received, BoG confirmed the MoM of the 8th BoG Meeting held on 20th May 2024.	Noted
BoG9.02	Action Taken Report on the Minutes of the 8th BoG Meeting.	BoG noted the above Action Taken Report of the 8th BoG Meeting.	Noted
BoG9.03	Presentation of the 9th Director's Report to Board of Governors.	Noted; BoG Members opined that while presenting the Financial Package obtained by the students in Placement, it would be appropriate to mention the Median Annual Package instead of Average Annual Package.	Implemented
BoG9.04	To approve the Minutes of Meeting of the 13th Finance Committee held on 11th Sept. 2024.	The BoG deliberated on the matter and approved the Minutes of the 13th Finance Committee held on 11th Sept. 2024.	Circulated to Finance Committee Members
BoG9.04.01	To approve the Minutes of the 11th Building Works Committee (BWC) held on 5th Sept. 2024.	The BoG deliberated on the matter and approved the Minutes of the 11th Building Works Committee (BWC) held on 5th Sept. 2024.	Noted and implemented
BoG9.04.02	To approve the Project Closure for Phase – I Construction of the Permanent Campus.	The BoG deliberated on the matter and approved the closure of the Phase I of the construction of Permanent Campus with Project Costs of **Rs. 101,33,83,361/-** (including GST and NBCC Charges & GST thereon) and Rs. 96,52,072/- as balance payment to NBCC. The BoG further approved	M/s NBCC has been communicated and the Final Bill is awaited from NBCC.

<table>
<tr><td></td><td></td><td></td><td>holding of Rs. 7,80,238/- towards waterproofing works with net balance payment of Rs. 88,70,834/- to NBCC.</td><td></td></tr>
<tr><td></td><td>BoG9.04.03</td><td>To approve the Agency for appointment as Project Monitoring Consultant (PMC) for implementation of Phase II Construction Work.</td><td>The BoG deliberated on the matter and approved the engagement of M/s NBCC Ltd as Project Management Consultant (PMC) with Service Charges of 4.50% of the Total Project Cost for Construction & Development of various infrastructure works at IIIT Nagpur to be undertaken under EPC Mode to facilitate issuance of Work Order.</td><td>Issued Letter of Intent to NBCC as PMC for Phase II Construction Work; Draft Agreement to be signed between IIITN and NBCC is ready and under the process of signing.</td></tr>
<tr><td></td><td>BoG9.04.04</td><td>To approve the Separate Audit Report (SAR) on the accounts of the Institute for the Year ended 31st March 2024.</td><td>The BoG deliberated on the matter and approved the SAR on the accounts of the Institute for the Year ended 31st March 2024.</td><td>Approved SAR included in the Annual Report for the Year 2023-24 and the Annual Report has been submitted to MoE for placing before the Parliament.</td></tr>
<tr><td></td><td>BoG9.04.05</td><td>To approve the appointment of Standing Committee to write off stores as per the provisions of the Statues.</td><td>The BoG deliberated on the matter and approved the constitution of the Standing Committee with Financial Limit of Rs. 10 Lakhs Write-Off Value with Members as under:
<table>
<tr><th>Sr. No.</th><th>Particulars</th><th>Designation in Standing Committee</th></tr>
<tr><td>1</td><td>Registrar, IIIT Nagpur</td><td>Chairman</td></tr>
<tr><td>2</td><td>Associate Dean, IIIT Nagpur</td><td>Member</td></tr>
<tr><td>3</td><td>Head of Dept. (CSE)</td><td>Member</td></tr>
<tr><td>4</td><td>Head of Dept.</td><td>Member</td></tr>
</table></td><td>Noted</td></tr>
</table>

			(ECE)	
			5 Assistant Registrar (Accounts)	Member Secretary
	BoG9.5	To approve the proposal for conducting the 4th Convocation of the Institute.	The BoG deliberated on the matter and approved to undertake the 4th Convocation of the Institute through "Offline Mode" in the month of October / November 2024. Also, BoG authorized the Director to identify the Chief Guest for the Convocation & obtain his / her consent.	The 4th Convocation successfully conducted on 12th Nov. 2024.
	BoG9.6 **BoG9.6.01**	Ratification Item Approval for Foreign Visit of the IIIT, Nagpur Faculty.	BoG ratified the approval for foreign visit of Dr. Charu Goel to Germany subject to condition that Institute is not required to take any financial burden towards travel, lodging & boarding or other expenses for the proposed foreign visit.	Noted
	BoG9.7 **BoG9.7.01**	Reporting Item Approval for nomination of Prof. (Dr.) Prem Lal Patel, Director VNIT, Nagpur on the Board of Governors of the Indian Institute of Information Technology, Nagpur (IIITN).	Noted	Noted
	BoG9.8	Any other item with the permission of Chair	Nil	----
Resolution	BoG noted the above Action Taken Report of the 9th BoG Meeting.			

BoG10.03	**Presentation of the 10th Director's Report to Board of Governors.**
Resolution	Noted
BoG10.04	**To approve the Minutes of Meeting of the 14th Finance Committee held on 29th Jan. 2025.**
Resolution	The BoG deliberated on the matter and approved the Minutes of the 14th Finance Committee held on 29th Jan. 2025 except Agenda Item No. FC 14.3 and FC 14.4.
BoG10.04.01	**To approve the roll back of the process initiated for deduction of TDS on the 4% additional Employer Contribution in the NPS in case of regular staff of the Institute.**
Resolution	The BoG noted that the Institute has received the comments of Ministry of Education on the Agenda Item vide Letter No. 23011/11/2017-IF.I dated 28th Jan. 2025 as under: "May be considered as per the provisions of Income Tax Act". Further, the BoG noted that considering the technical nature of the matter, the Finance Committee has opined that the Institute should keep the process of TDS deduction on hold and wait for further developments / observations of the Office of the Comptroller & Auditor General on the matter. Further, the BoG noted that the Finance Committee has also opined that the TDS deducted, if any, may be adjusted in current year deductions. After deliberations and discussions, the BoG concurred with the above opinions of the Finance Committee and advised the Institute to take action accordingly.
BoG10.04.02	**To deliberate and decide on construction, development, financing, operation & maintenance and transfer (DBFOT) of Student's Hostel under PPP Mode.**
Resolution	The BoG noted that the Institute has received the comments of Ministry of Education on the Agenda Item vide Letter No. 23011/11/2017-IF.I dated 28th Jan. 2025 as under: "The proposal at a total project cost (TPC) of Rs. 87.54 Crores may be considered for approval, as per the in-principle approval of VGF accorded by MoF and MoE". Further, the BoG noted the opinion of the Finance Committee that the 30% share of the Institute (Rs. 26.26 Crores) shall be nothing but the grant to the PPP Partner for which no returns shall be accrued to the Institute from Hostel for 22 Years of Concession Period. Further, the BoG noted the opinion of the Finance Committee that in-spite of 30% share in the investment, the Institute would not have any control in Operations and Management of the Hostel during concession period which may create operational issues as well as auditing issues.

	After deliberations and discussions, the BoG concurred with the opinion of the Finance Committee and decided not to go ahead with the proposal approved by PPPAC. Concurring with the opinion of the FC the BoG advised the Institute to work out Financial Models for better comparison considering following three cases: a. If the Institute constructs the Hostel through its Internal Revenue Generation (IRG) i.e. own money. b. If the Institute constructs the Hostel through Industry Funding under "Corporate Social Responsibility". c. If the Institute constructs the Hostel through Loan obtained from "Higher Education Financing Agency (HEFA)". Further, the BoG advised the Institute to put-up the detailed Financial Analysis as above before the FC and then to BoG for consideration and to facilitate informed decision.
BoG10.05	**To approve the Roster for Faculty & Non-Teaching Staff of Indian Institute of Information Technology, Nagpur.**
Resolution	The BoG deliberated on the matter and approved the Roster for Faculty & Non-Teaching Staff of Indian Institute of Information Technology, Nagpur. Further, the BoG deliberated on the further recruitment of the teaching and non-teaching staff and advised the Institute to initiate the process in accordance with the directives provided by Ministry of Education. The BoG opined that in case of delay in appointment of regular Director, separate approval from Ministry of Education can be obtained for completion of the Recruitment Process.
BoG10.06	**To approve in-principle the Institute Excellence Award and Award of Merit in the form of Gold Medal and Certificate.**
Resolution	The BoG deliberated on the matter and approved the proposal of Senate for awarding Gold Medal to the Students from next year onwards instead of Cash Awards. In this context, the BoG opined that the Institute should also look beyond CGPA and consider the overall performance of a student while conferring the award to such student. The Director informed the esteemed Board Members that Convocation being the Academic Activity, the Merit Awards are solely based on highest CGPA Criteria only. After deliberations and discussions, the BoG advised the Institute to constitute additional awards for students for innovation, research project

<table>
<tr><td></td><td>etc. These additional awards may be conferred on the students on either 15th August or 26th January every year. Alternatively, the Institute may decide the celebration of Foundation Day on 13th January every year (13-01-2016 being the date of registration of IIIT Nagpur as Society).

The BoG advised the Institute for preparation of the Proposal in line with above opinion of the BoG Members for further consideration and approval.</td></tr>
<tr><td>BoG10.07</td><td>To approve the constitution of Institute Advisory Council (IAC) for advising the Institute for its future growth.</td></tr>
<tr><td>Resolution</td><td>The BoG deliberated on the matter and approved the proposal for constitution of the Institute Advisory Council (IAC) for advising the Institute for its future growth consisting of Members as under:

<table>
<tr><td>Director, IIITN or his Nominee</td><td>Ex-Officio Chairman</td></tr>
<tr><td>Registrar, IIITN</td><td>Ex-Officio Member</td></tr>
<tr><td>Associate Dean, IIITN</td><td>Ex-Officio Member</td></tr>
<tr><td>Professor In-charge, Training and Placement</td><td>Ex-Officio Member</td></tr>
<tr><td>Five Members from industry leaders, alumni, academicians, scientists, policymakers and experts from various domains
(To be nominated by the Director)</td><td>Members</td></tr>
</table>
</td></tr>
<tr><td>BoG10.08</td><td>Ratification Item</td></tr>
<tr><td>BoG10.08.01</td><td>Approval for Foreign Visit of Dr. Charu Goel, Asst. Professor (Mathematics), Department of Basic Sciences.</td></tr>
<tr><td>Resolution</td><td>BoG ratified the approval for foreign visit of Dr. Charu Goel during the Period from 1st June 2025 to 5th July 2025 subject to condition that Institute is not required to take any financial burden towards travel, lodging & boarding or other expenses for the proposed foreign visit.</td></tr>
<tr><td>BoG10.09</td><td>Reporting Item</td></tr>
<tr><td>BoG10.09.01</td><td>Confirmation of the Faculty on the post of Assistant Professor, Group A/Level 12 and Non-Faculty of various posts.</td></tr>
<tr><td>Resolution</td><td>Noted.</td></tr>
<tr><td>BoG10.09.02</td><td>Status of availability of faculty and staff in the Institute.</td></tr>
<tr><td>Resolution</td><td>Noted.</td></tr>
<tr><td>BoG10.09.03</td><td>Engagement of Advisors on visiting basis.</td></tr>
<tr><td>Resolution</td><td>Noted.</td></tr>
</table>

BoG10.09.04	**Completion of Compliance Audit.**
Resolution	Noted.
BoG10.09.05	**New initiatives in the context of new courses in the Institute for benefit of the students.**
Resolution	Noted.
BoG10.10	**Any other item with the permission of Chair**
BoG10.10.01	Approval for initiation of the process for appointment of Registrar considering the expiry of the deputation tenure of the current Registrar in Oct. 2025.
Resolution	With permission from Chair, the Director informed all the esteemed BoG Members that the deputation tenure of the existing Registrar is due to expire in 6th October 2025. Considering the planning of IIIT Nagpur for implementation of the Phase II Construction Works along with other academic / administrative reforms, availability of full time Registrar is must for the Institute. The recruitment process is expected to take time, even months, and therefore, it is proposed to initiate the process of recruitment of Registrar on deputation basis at the earliest. This will facilitate the Institute to complete the process and appoint the Registrar immediately after expiry of the tenure of the current Registrar. The BoG deliberated on the matter and agreed that the Institute needs to take proactive step towards this and advised the Institute to initiate the process for Recruitment of Registrar at the earliest.

During deliberations and discussions, the Board of Governors advised the Institute to consider the following to facilitate further growth of the Institute:

1. Preparation of an Institute Strategic Plan consisting of Short-Term Planning (may be for next 5 Years) and Long-Term Planning (may be up to the Year 2047 which is the target year for Viksit Bharat Mission).

   To facilitate preparation of the Institute Strategic Plan, the BoG advised the Institute:

   a. To form a Committee to facilitate preparation of the Strategic Plan.
   b. To approach IIM, Nagpur for the required support.
   c. Conduct brainstorming sessions, workshops for aligning the Institute Vision and Mission with that of Viksit Bharat.
   d. Present the Institute Strategic Plan to the BoG in May 2025 considering the target of three months for preparation of the Plan.

2. Introduction of basic Start-Up Course(s) in the first year itself with contents including innovation, marketing, finance & accounting, business management etc. One-third contents of this Course may be taught by the inhouse faculty and two-third by the Industry Person specifically with Start-up background.

   In this context, the Board opined that the Indian Angel Network (IAN) Group which is the country's single largest platform for seed and early-stage investment platform, may be involved for Start-up Courses.

3. Identification of Faculty with start-up mindset and providing them opportunity for working with start-ups for at least 15 days to understand the relevant concepts beforehand.

4. Creation of Start-Up Council within the Institute Innovation Council (IIC).

5. Linking the Faculty Appraisal with NIRF Ranking.

6. Constitution of awards like Best Faculty Award in Teaching and Best Faculty Award in Research & Start-ups etc.

7. Introducing National Cadet Corps (NCC) / National Service Scheme (NSS) in the Institute to inculcate discipline in the students.

The meeting ended with vote of thanks to the Chair.

KAILAS N. DAKHALE
REGISTRAR

PROF. (DR.) PREM LAL PATEL
DIRECTOR

RAVI SHARMA
CHAIRMAN – BOARD OF GOVERNORS
IIIT NAGPUR